



**BOARD OF EDUCATION - BUILDINGS AND GROUNDS COMMITTEE MEETING
MINUTES OF TUESDAY, AUGUST 3, 2021 - 8:30 A.M.
CONNOR SHAW CENTER - CONFERENCE ROOM**

CALL TO ORDER:

At 8:30 a.m., Vice President Richard Uthe called the Buildings and Grounds Committee meeting to order and requested all present to stand and recite the Pledge of Allegiance. Mrs. Cuculich took a roll call of the committee board members present, and the following members answered aye (3): Mr. Richard Uthe, Mr. Roger Bettenhausen, Mrs. Tara Robinson and no nays.

ALSO PRESENT:

Mr. Steve Stein, Mr. Trevor Moore, Mr. Dave Osborne, and Mrs. Cathy Cuculich.

VISTORS' LOG:

No one signed the Visitors' Log.

SPEAKERS' LOG:

No one signed the Speakers' Log.

ACCEPTANCE OF PRIOR MEETING MINUTES:

Mr. Uthe asked for a motion to accept the prior Buildings and Grounds' committee meeting minutes of June 4, 2021. Mrs. Robinson made a motion to approve the minutes, and Mr. Uthe seconded the motion, and a roll call vote was taken and the following committee members answered aye (3): Mr. Bettenhausen, Mr. Uthe, Mrs. Robinson and no nays.

FOR DISCUSSION:

PES Roof Repairs:

Mr. Osborne presented two quotes that he received from Anthony Roofing regarding roof repairs at PES. The Committee discussed the two different quote options and pricing with Mr. Stein, Mr. Osborne and Mr. Moore. Mr. Osborne stated to the Committee that since we are having issues or repairs with our buildings' roofs, he thinks it would be in our best interest and a good investment to get a roof maintenance plan. He has had preliminary conversations with Andy Carr of Anthony Roofing and he supplied the district with a sample maintenance plan that they created for Villa Park Public Library. The maintenance plan contains a four step program that includes, roof inspection, general upkeep, maintenance and annual or semi-annual reports. The quote for having a maintenance plan is around \$1,000 per building, but might be slightly different depending on which kind of plan is needed. Mr. Osborne said that we can have Andy Carr from Anthony Roofing to come out and inspect the roofs of the

buildings. He will give us a clear picture of what condition our roofs are in presently. The Committee agreed that this a good idea and instructed Mr. Osborne to call Andy and discuss what options are available that include inspections. The Committee also agreed to hold off any roof repairs until we have the inspections done and back for the Committee to review.

Interior Tuck Pointing at CSC:

Mr. Osborne reported to the Committee that he did have the tuck pointing company come out and look at the interior wall tuck pointing project at CSC. The technician informed Mr. Osborne that the water issue should be addressed first before any tuck pointing is done. He also stated that he can do the tuck pointing but with the water issue – he will be out again for repairs again and again. The Committee discussed different options with Mr. Stein, Mr. Moore and Mr. Osborne. The Committee asked Mr. Osborne to get several quotes from water proofing companies and have them come out and inspect. Mr. Osborne will present the inspections to the Committee. The Committee agreed to put the tuck pointing project on hold for now until clearer picture of the issue once we have the waterproofing companies come out and inspect. It was also suggested, if possible, to hold off on the tuck pointing until the summer of 2022, when we are completing the asphalt and grading project.

PES/PIC Cabinets and Countertops:

Mr. Osborne reported to the Committee regarding the cabinets and countertops for PES and PIC. He has received two quotes from companies in town, which were between \$11,000 and \$12,000 for seven cabinets and three or four countertops. The Committee suggested ordering the cabinets and countertops in late winter or early spring so they could be installed over the early summer months.

CSC Staff Bathroom:

The Committee discussed the bathroom at CSC. The floor will need to be replaced - Hygieneering is coming out on Friday. The asbestos project will be done over winter break. It should take about six days to complete. The Committee also discussed what kind of flooring should be installed after the asbestos project is completed with the suggestion being maybe a vinyl tile similar to what is in the adjacent room.

PJHS Tile, Summer of 2022:

Mr. Osborne discussed with Mr. Moore, Mr. Stein and the Committee the final phase of rooms with tile and carpet that will be remediated in the summer of 2022. David Patton will likely be involved in this process. Mr. Osborne will reach out to Mike Bartos from Hygieneering to get the project scheduled and on the books for the summer of 2022. This project will be quite costly due to its size, but it makes sense to get it done at one time because the costs will likely be 30%-50% higher if done in stages.

Asphalt Project, Summer of 2022:

The Committee discussed the Connor Shaw Center's asphalt project which will take place in the summer of 2022. The project will involve pulling up the entire existing asphalt parking lot at CSC. The architect and engineers will likely need to do some grading to ensure we can get rain water away from the building and keep the foundation in good shape moving forward.

Other:

Mr. Osborne also discussed with the Buildings and Grounds Committee, Mr. Moore and Mr. Stein the poor condition of blue devil driveway. The Committee suggested reaching out to the Park District to meet and discuss repairing the driveway.

Mr. Osborne also discussed the old scoreboard and suggested to the Committee auctioning off the old scoreboard. He stated that someone might be interested in having the old scoreboard. Mr. Osborne reported that he is researching getting a new elevator company. Mr. Osborne is not very happy with Otis Elevators and their prices are expensive. Mr. Osborne stated that the State of Illinois has a list of contractors that will repair elevators. He has a list of nine different companies that can come out to inspect the elevators and give me a quote for a maintenance contract. Mr. Osborne reported that he did have a company from Grant Park come out and give an inspection of the elevators and was very impressed with them.

ADJOURNMENT:

At 9:32 a.m., Mr. Uthe asked for a motion to adjourn the Buildings and Grounds Committee meeting. Mr. Bettenhausen made a motion and Mrs. Robinson seconded the motion, and on a voice call vote, the following committee members answered aye (3): Mr. Bettenhausen, Mrs. Robinson and Mr. Uthe and no nays.



Richard Uthe, Vice President



Cathy Cudulich, Reporter